



LOUISIANA MILITARY DEPARTMENT

LANG-GL, Gillis W. Long Center, Carville, LA

Military Police Officer (MP-1) - (Temporary)

#50511989 / 50591755

ANNOUNCEMENT NO. 053-2026

OPENING DATE: March 26, 2026

CLOSING DATE: April 09, 2026

***SALARY:**

MP-108 \$35,006 - \$42,016

BENEFITS

Insurance: Medical, Dental, & Vision

Paid Holidays: 10 plus proclaimed

Annual Leave: 96 hours per year with tenure increases

Sick Leave: 96 hours per year with tenure increases

*Salary indicates typical starting range. Level will be determined by qualifications.

JOB TYPE: Unclassified

Current Classified employees must give up their designation to accept this position.

POSITION DESCRIPTION:

Responsible for enforcing all State and Military laws and all Post policies and procedures according to LARS and UCMJ on GWLC. Daily duties include patrolling all areas and outer perimeters of post, conducting building checks for security measures and manning ACPs for control access to sensitive property as well as the safety of all residence on GWLC. Additional duties include traffic enforcement, accident investigations, conducting radar, report writing, escorts, maintaining a daily entrance staff journal and other duties assigned. Police Officers (MP1) while conducting a 100% ID check will have contact with all personnel (military, civilian and VIPs) entering GWLC. All police officers will take pride in appearance of uniform as well as maintaining duty gear, equipment and strive for a safe work environment. Police officers are to follow all procedures and guidelines that are stated in the Force Protection SOP. All duties assigned are to be conducted tactfully and professionally with minimal supervision and the use of discretion must be exercised when faced with situations and adversities.

POSITION QUALIFICATIONS:

This position requires carrying a weapon and applicant must be cleared to carry a weapon. Law Enforcement or Criminal Justice background is required. Must possess the ability to prepare effective written reports. Must have a clean driving record. Must not have a criminal arrest record. Must be able to work various hours and shifts. Must be available to work weekends and holidays; must have phone and reliable transportation.

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must qualify to obtain a Department of Defense Common Access Card (CAC) Card.
- Must be available to report to duty during emergency or disaster situations.
Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

Equal Opportunity Employer and State as a Model Employer (SAME)

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at:
<http://geauxguard.la.gov/join-us/state-technician-vacancies>

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Ms. Tracey S. Rabalais
LMD-HR (JCP - Gillis W. Long Center)
5445 Point Clair Road, Carville, LA 70721
Email: tracey.s.rabalais.nfg@army.mil