LOUISIANA MILITARY DEPARTMENT

CFMO, Jackson Barracks, New Orleans, LA

Civil Engineer 1, 2, or 3

50353682

ANNOUNCEMENT NO. 206-2026
OPENING DATE: November 13, 2026
CLOSING DATE: December 11, 2026

***SALARY:**

MT-316	$65,541 - $78.666
MT-317	$70,138 - $84,178
MT-318	$75,046 - $90,064

*Salary indicates typical starting range. Level will be determined by qualifications.

BENEFITS

Retirement: LASERS
Insurance: Medical, Dental, & Vision
Paid Holidays: 10 plus proclaimed
Annual Leave: 96 hours per year with tenure increases
Sick Leave: 96 hours per year with tenure increases

JOB TYPE: Unclassified
Current Classified employees must give up their designation to accept this position.

POSITION DESCRIPTION:

The Civil Engineer serves as a licensed professional within the Construction and Facilities Management Office (CFMO) and is responsible for the planning, design, review, and integration of civil engineering elements supporting Louisiana National Guard construction and sustainment projects. The position supports the development of safe, sustainable, and compliant facilities and infrastructure, including buildings, roads, bridges, utility systems, site-development features, and military training areas. The incumbent ensures that civil designs address site conditions, structural and environmental considerations, mission requirements, and applicable regulatory standards.

The Civil Engineer will review and mark up civil plans submitted by contracted architect-engineer firms and develop detailed drawings, blueprints, and construction specifications using computer-aided design software. The incumbent will develop civil drawings for 35 percent Military Construction design sets and for limited-scope Sustainment, Restoration, and Modernization projects. Responsibilities include preparing and refining construction specifications for civil work, site preparation, grading, drainage, utilities, and ground work; conducting site assessments, feasibility studies, soil testing, and survey analysis; and determining the suitability of proposed project locations and civil design solutions.

The position will conduct engineering boards, as required, for civil engineering design projects and provide technical assistance to the Quality Assurance Branch regarding civil design and construction questions. The Civil Engineer will review civil-work cost estimates for accuracy and feasibility; develop Independent Government Estimates for Civil Engineer selection boards; and update project design-progress tracking charts for assigned projects. The incumbent will also review and approve as-built drawings, specifications, and operations and maintenance manual submissions provided by contracted civil engineers and contractors.

The Civil Engineer will oversee the work of the Surveying Technician, assign and supervise surveying-related tasks, and collaborate with the Surveying Technician to develop site plans and civil drawings for design projects. The incumbent will work with civil engineering personnel to develop as-built site plans for existing facilities and will complete mid-year and end-of-year performance reviews for the Surveying Technician.

POSITION DESCRIPTION CONT:

The position will assist in organizing and maintaining civil as-built drawings and specifications in both digital and hard-copy formats and will perform other duties assigned by the Plans and Design Branch Manager or CFMO leadership. The Civil Engineer will submit an evaluation support form to the Plans and Design Branch Manager twice each year, no later than 15 calendar days before the end of the mid-year and end-of-year evaluation periods.

POSITION QUALIFICATIONS:

The position requires a current Professional Engineer (PE) license to practice in the State of Louisiana and a bachelor's degree from an Engineering Accreditation Commission/Accreditation Board for Engineering and Technology (EAC/ABET)-accredited engineering program. Applicants must have successfully completed the Fundamentals of Engineering (FE) examination and the Principles and Practice of Engineering (PE) examination and possess a minimum of four years of verified, progressive engineering experience acquired after graduation, typically under the supervision of a licensed Professional Engineer. The selected candidate must maintain an active professional license by completing 30 Professional Development Hours (PDHs) every two years, including at least one PDH annually in professional ethics and four PDHs annually in Life Safety Code requirements, building codes, or Americans with Disabilities Act Accessibility Guidelines. Candidates must maintain a disciplinary record free from violations in any jurisdiction.

Qualified applicants must demonstrate in-depth knowledge of applicable federal, state, and local codes and standards, including Unified Facilities Criteria (UFC) and environmental requirements such as the National Environmental Policy Act (NEPA). Candidates must possess comprehensive knowledge of construction methods, practices, and techniques related to buildings, roads, site development, and utility systems. The position requires familiarity with Military Construction (MILCON) regulations and procedures, as well as an understanding of health, safety, and environmental requirements established through Occupational Safety and Health Administration standards and applicable technical orders.

Applicants must be proficient in Computer-Aided Design and Drafting software, including AutoCAD, Civil 3D, Revit, or MicroStation, and must be able to prepare graphs, curves, tables, technical data, and engineering calculations. The successful candidate will demonstrate expertise in managing project life cycles, including cost estimating and scheduling; preparing clear and precise specifications, technical reports, design modifications, and statements of work; and performing advanced calculations using standard engineering formulas. The position also requires the ability to accurately record factual data during testing and observation studies, manage multiple concurrent projects, and adapt designs to changing field conditions or mission requirements.

The selected candidate must possess strong written and verbal communication skills and the ability to work effectively with contractors, senior leadership, and cross-functional teams. Candidates must demonstrate a cooperative and collaborative approach to multidisciplinary design projects. The incumbent must also be able to research, interpret, and apply the Louisiana Military Department Contract General Conditions and Front-End Documents, Louisiana Public Bid Law and bid-opening procedures, Louisiana Army National Guard Guiding Principles for Facilities, applicable Unified Facilities Criteria for building design, and Army National Guard Design Guides in the 415 series.

GENERAL REQUIREMENTS:

- Must have a valid Driver's License, Social Security Card and Birth Certificate.
- Must qualify to obtain a Department of Defense Common Access Card (CAC) Card.
- Must be available to report to duty during emergency or disaster situations. Other periodic travel may be required.
- Must meet physical requirements to perform functions of the position.
- Must attend/complete all Louisiana Military Department (LMD) annual training and other training required for the position.
- Must adhere to the Code of Ethics and foster a Sexual Harassment-Free Environment.

CONDITIONS OF EMPLOYMENT: By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

- All LMD positions require in-office attendance. This is not a remote position.
- Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is is required for employment.
- For positions requiring computer/email access selected applicant must qualify to obtain a Department of Defense Common Access Card (CAC) Card and maintain eligibility
- LMD is a substance abuse and drug free workplace. The selected applicant must pass a pre-employment background investigation and pre-employment drug test. Thereafter, all employees are subject to random drug testing.
- To become an employee of the LMD you must be a current member of the Louisiana National Guard or eligible for membership in the Louisiana State Guard.
- The selected applicant must pass a pre-employment criminal background investigation prior to employment.

APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application).

- **State Application:** The LANG-LMD-H Form 10 (State Application) is located at: http://geauxguard.la.gov/join-us/state-technician-vacancies

Application(s) must be submitted to the appropriate LMD Human Resources point of contact below by the Close Date, no later than 12:00 a.m. CST:

Mrs. Dawn Riess
LMD-HR (LANG-JB)
6400 Saint Claude New Orleans, LA 70117
E-mail: dawn.t.riess.nfg@army.mil